

Between The Terrace Art Association (hereinafter called the "gallery")

And \_\_\_\_\_ (hereinafter called the "artist").

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

- Artists must have current membership with Terrace Art Association.
- The artist agrees to place their work(s) in the gallery gift shop, **accompanied by a completed inventory sheet items listed for sale (prices must account for 25% commission to gallery).**

Commission Rates:

- All work(s) sold are subject to a 25% consignment charge by the Terrace Art Association, *effective January 15<sup>th</sup> 2014.*

Artist Pay Outs:

- Cheques payable to the artists will be issued at the end of each month. Artists will be contacted via email by the coordinator that artist payouts are ready for pick-up. If the payable amount is less than \$10, then monies will be withheld until they reach that amount. At the end of the calendar year a cheque will be issued for the balance of sales regardless of the amount.
- The artist is responsible for all HST/GST/PST contributions required by Revenue Canada on payments to the artist from the Terrace Art Association.
- Should the artist wish to have other arrangements regarding payouts, they will need approval of the Terrace Art Association Board and the Treasurer will be advised.
- Any work left unclaimed (no contact by artist) in the gallery gift shop for a period of more than four (4) months, may be moved onto the gallery's own inventory list and all monies from the sales of the items will be held by the Terrace Art Association.
- The gift shop *may be* closed for a portion of the month of January for annual maintenance. Artists may choose to remove their work in early January (if desired) and return the inventory at the beginning of February.

ART AROUND TOWN:

In an effort to showcase the Terrace Art Gallery and its artists, the Terrace Art Association liaises with six local businesses to display artists' works. From time to time, artists are contacted for additional works to fill this mandate and occasionally artists work is selected from the gallery gift shop to add to these displays.

Do you give approval for your artwork to be removed from the gift shop and shown in Art Around Town? Y / N

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DATE	Revis. No.	Board Approved
January 2014	04	13 February 2014